

# Bridges to Health Careers

ESLG 1144

Introduction to  
Communication and  
Culture for Nursing

**Curriculum and Implementation  
Guide for Writing**

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V1.09

Acknowledgements

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<b>SLO 3. Write nursing reports (e.g., incident, shift, injury and case reports) narrating a sequence of events and/or describing medical symptoms, conditions, and treatment.</b>	
<b>Sample Texts and Tasks</b>	<b>Performance Indicators</b>
<ul style="list-style-type: none"> <li>• Write an incident report based on personal experience or information provided.</li> <li>• Write an injury report based on personal experience or information provided.</li> <li>• Write an accident or examination report based on a recorded conversation.</li> <li>• Write a case report based on information provided, or based on information on a form.</li> </ul>	<ul style="list-style-type: none"> <li>• Expresses main idea and supporting details</li> <li>• Incorporates all relevant information</li> <li>• Conveys a sense of audience; language, format and content are appropriate to the task</li> <li>• Presents text as a coherent connected whole with good use of logical connectors</li> <li>• Follows appropriate organizational patterns for task type (e.g., has very brief introduction, main idea, or purpose statement, supporting details, conclusion; follows a chronological or cause-effect organization)</li> <li>• Demonstrates good control of simple structures; attempts to use some complex structures (although with difficulty)</li> <li>• Demonstrates adequate vocabulary for the topic</li> <li>• Demonstrates accurate spelling and punctuation</li> </ul>

Sample Only

# **Implementation Guide for Writing**

**ESLG 1144**

**Introduction to Communication and Culture for  
Nursing**

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**SLO 3. Write nursing reports (e.g., incident, shift, injury and case reports) narrating a sequence of events and/or describing medical symptoms, conditions and treatment.**

### *Nursing2*

- Writing: Accident Report (Unit 1, p.7). Students listen to a recorded conversation between a doctor and a nurse, and complete an accident report based on the listening.
- Signs and Symptoms (Unit 11). Students use information in a patient care record (p.84) to complete a case study report (p.85).
- Writing: Patient Notes (Unit 10, p.77). Students write patient notes based on the recorded conversation between a physician and a patient during an examination.
- Writing: Journal Entry (p.102, Unit 14). After reading a description of a student's experience on a psychiatric ward, students write their own description of a problem behaviour they observed. Although the text recommends this be done in the form of a journal entry, to meet this objective, it could be done in the form of an incident report.

### **Professional English in Use<sup>1</sup>**

Many of the units in this text involve reporting information gleaned from clients (during an examination or interview) to other professionals in case reports (oral and written). Although some of these activities are meant to be done orally, they could just as easily be done in written form:

- Reporting symptoms and signs in a case report (Exercise 14.4, p.37)
- Reporting on a physical examination (Exercise 20.1, p.49)
- Reporting on a gynaecological problem (Exercise 21.4, p.51)
- Reporting on a heart problem (Exercise 22.4, p.53)
- Doctor presenting a cardiology case (Exercise 23.3, p.55)
- A case report on an infection (Exercise 24.2, p.57)
- A case report on a malignancy (Exercise 28.2, p.65)
- An oral case report for an obstetric patient (Exercise 29.3, p.67)
- A case report for a person with chest pain (Exercise 30.3, p.69)

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<sup>1</sup> Glendinning, E.H., and Howard, R. (2007). Professional English in Use: Medicine. United Kingdom: Cambridge University Press.

## Handouts

- Dermatology Writing: Assignment #1
- Emergency Case Report: 4-year-old boy
- Emergency Case Report: Woman with diabetes
- Emergency Case Report: Woman with an allergic reaction
- Gastroenterology Case Report: Woman with diverticulitis
- Injury Report Dictation script
- Injury Report Chart
- Injury Report: Slippery floor assignment
- Injury Report: Optional assignment
- Sample Reports

Sample Only



## Injury Report: Dictation script (emphasizing relative clauses)

Following are suggestions for using the script below:

- **Grammar dictation:** The injury report can be slowly read aloud twice to students while they take notes. The students then reconstruct the injury report, individually or in groups. The resulting writing should include all of the information in the original, and should be accurate grammatically, but may not mirror the original exactly.
- **Mechanics cloze:** The instructor reads the following injury report aloud, ensuring that his/her intonation matches the punctuation in the original. Using the handout (Injury report Mechanics cloze), students add in all necessary punctuation, capitalization, and paragraphing. The original can then be projected on a screen or handed out to students so that they can compare their answers. Note: student choices for punctuation and paragraphing may not exactly mirror those in the original, and still may be correct.
- **Injury report chart:** The instructor reads the injury report aloud while students fill in the handout “Injury Report Chart.”
- **Grammatical analysis:** Students read the dictation script. For each verb, they identify the verb tense used (past, past continuous, present continuous or present perfect tenses) and discuss why it was chosen.
- **Combining sentences:** Students read “Injury report: Choppy writing” aloud and identify instances of choppy language. They attempt to combine sentences. Then the instructor reads the dictation script below, and students compare their answers.

On January 15, 2008, I (Samantha Gordon), was injured while working on Unit 32 at St. John’s hospital. With assistance from RNA Maria James, I was attempting to transfer a dementia patient from his bed to his wheelchair. However, a loud noise in the hallway startled the patient, who reached up and grabbed me around the neck, pulling very hard. Within a few minutes I began experiencing severe pain in my neck.

I reported the incident to the supervisor, who allowed me to go home early. I then made an appointment with my doctor, who diagnosed a soft tissue injury. I am now seeing a physical therapist once a month. Since that time, I have experienced severe blinding headaches which have caused me to miss work.

Signed

Samantha Gordon

## Injury Report: Mechanics cloze

**As you listen to the following injury report being read, add in any punctuation, capitalization and paragraphing (P) which would make it easier to read.**

on january 15 2008 I samantha gordon was injured while working on unit 32 at st john's hospital with assistance from RNA maria james I was attempting to transfer a dementia patient from his bed to his wheelchair however a loud noise in the hallway startled the patient who reached up and grabbed me around the neck pulling very hard within a few minutes i began experiencing severe pain in my neck I reported the incident to the supervisor who allowed me to go home early I then made an appointment with my doctor who diagnosed a soft tissue injury I am now seeing a physical therapist once a month since that time I have experienced severe blinding headaches which have caused me to miss work  
signed samantha gordon

✂.....✂.....✂.....✂.....✂.....✂

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signed samantha gordon

## Injury Report: Choppy Writing

**As you listen to the following injury report being read aloud, underline any sentences which sound choppy. Then re-write the report, combining sentences.**

My name is Samantha Gordon. On January 15, 2008, I was injured. I was working on Unit 32 at St. John's hospital.

RNA Maria James was assisting me. I was attempting to transfer a dementia patient from his bed to his wheelchair. A loud noise in the hallway startled the patient. The patient reached up. He grabbed me around the neck. The patient pulled very hard. A few minutes went by. I began experiencing severe pain in my neck.

I reported the incident to the supervisor. She allowed me to go home early. I then made an appointment with my doctor. My doctor diagnosed a soft tissue injury. I am now seeing a physical therapist once a month. Since that time, I have experienced severe blinding headaches. I have had to miss work.

Signed,

Samantha Gordon

Sample Only