

**Program**

**NA 1 2 3 4 5**

**Comment**

- 1. Mission, philosophy, and goals
- 2. Management of funds
- 3. Confidentiality & copyright
- 4. Program structure
- 5. Program planning
- 6. Program evaluation
- 7. Learner recruitment
- 8. Promotional materials
- 9. Collaboration
- 10. Scheduling of classes
- 11. Learner-instructor ratio

NA	1	2	3	4	5	Comment

**Actions:**

1=No indicators have been c  
evaluators that the Best F  
2=Just one indicator or sub-i  
fair to say that there is no  
Practice isn't being met.  
3=A few indicators have bee  
of the program to meet th  
improvement and identifi  
4=A substantial number of ir  
still room for improvemen  
place. One could say the  
5=All of the indicators have l  
may be in place. There is  
program is very clearly ar