

Annual Report of the Acting President of TESL Canada, Paula Kristmanson <u>AGM- June 9, 2018- Fredericton, NB</u> (in person or by zoom)

At the 2017 TESL Canada conference and AGM in Niagara Falls, Ontario, I was voted in as the new Vice-President of TESL

Canada. The conference was a wonderful experience in terms of the quality of presentations and the chance to network and collaborate with colleagues from across the country. Sadly, the conference was not as well attended as was hoped and did not receive anticipated revenues. Moving into the summer, the Head Office worked diligently to try to keep the organization moving forward, but financial challenges were flagged. We reduced the hours of the executive director and made other cuts, but the Board finally had to make the difficult decision to close the Head Office.

Throughout the early fall, the Board met regularly to problem solve and discuss how to best serve the organization and its members. We began conversations with stakeholders and other related organizations to determine how we could keep the federation viable. Unfortunately, during this time we had to temporarily suspend services until we could determine a workable process. In mid-fall, our President had to step down for personal reasons and I was then in the position of Acting President from the end of October.

My first goal as Acting President was to communicate and be transparent with members and others interested in the well-being of TESL Canada. I made this my primary focus for the month of November. Also, I relied heavily on the board members for support and collaboration and am forever grateful that they stayed the course and contributed regularly (in addition to board meetings) to the ongoing work of restabilising the organization. I want to not only acknowledge the support of the board, but the **support of my colleagues at TESL NB** who stepped up to help with the website, communications, and other pressing matters. I particularly want to recognize Craig Whynot who gives his volunteer hours to update our website, to Donna Hoffman who volunteered her time to support with administrative matters and who is now working part-time for TESL Canada.

In terms of services, one of our objectives was to ensure that the **TESL Canada Journal** and the related SSHRC funding was transferred into the capable hands of our Journal Editors, Dr. Farahnaz Faez and Dr. Antonella Valeo. We are so pleased that the Editors have been able to publish the special issue on formulaic language with guest editor, Dr. David Wood and the regular issue for 2017 both of which are now online at:

http://teslcanadajournal.ca/index.php/tesl/issue/view/150

We look very forward to the 2018 issues and are very appreciative of the hard work of Dr. Faez and Dr. Valeo in maintaining this excellent academic publication (see appendix #A for TESL Canada Journal Report).

Also, during the fall and into the winter, we sought out possibilities for an external service to manage the complex work of teacher training program accreditation. Although much time was

spent collaborating with Orion, the service used by Languages Canada for their language programs, we were not able to come to a proposal that was workable and affordable for our valued TTPs. Therefore, we are now in the process of reactivating **TTPR** on a somewhat reduced basis in order to maintain the service for TTPs already recognized by TESL Canada. Later this summer we will be sending out an invitation for annual reports and will be inviting those who are due for renewals to submit their applications for adjudication. As we move forward, we hope to reopen TTPR to new programs, but for the next 6 months, we will focus on currently recognized TTPs (see appendix B for the list of current TTPRs).

Teacher Certification was another priority and with the ability to hire Donna on a part-time basis and with the unwavering support of our Standards Chair, Dmitri Priven, we have been able to reactivate this service in February. It was a huge learning curve for myself and for Donna, but we are now able to process applications fairly smoothly with the competent and professional work of adjudicators. For your information, I have attached some stats related to certification so that members can see that we are actively processing applications from across the country (see appendix C for the Certification numbers for 2017-18).

Our **financial situation** has stabilized and our outgoing treasurer, Brian Courtney, will be giving the detailed report on this matter. Brian has streamlined the financial matters and will be able to transition a new treasurer smoothly into this position. Also, TESL Canada has been able to retain our accountant and we are cognizant of the important work that he does to provide financial advice and manage the account. I would like to give Brian a formal word of gratitude as he has been tireless and highly professional in his handling of this challenging portfolio (see appendix D for the Financial Report).

One final note, and this will be one of our priorities in the next year, is that our **relationship to the provincial TESL organizations** remains an area of focus and careful consideration. Although some provinces signed an interim memorandum of agreement, not everyone felt they were able to do so. I want to recognize TESL NB, TESL NS, TESL SK, and TESL NL for their moral and financial support and to TEAL MB and ATESL for keeping the lines of communication and collegiality open (see appendix E for Provincial reports). Because we believe that TESL Canada is a national organization that needs voices from all provinces, we are going to look at creative ways to keep real connections to the provinces. In addition to ensuring Board representation from across the country, we also want to find a workable way to communicate and collaborate regularly with ALL provincial associations. One of our hopes for the future is to be able to participate in some professional learning opportunities and finding ways to offer some small professional learning bursaries through our TCEF fund (see appendix F for TCEF chair report).

As I close this report, my final special note of appreciation goes to Judy Sillito, past president, without whom I would not have been able to do any of this work. In particular, I wish to thank her for not only being a voice of support and expertise throughout this year, but in also taking on the **nomination** committee tasks and encouraging members from across Canada to join the Board. We are so pleased to have national representation including board member nominations from NB, NS, Alberta, Ontario, Quebec, Saskatchewan, and BC. Because we only have one nominee for each position on the board, no vote will be required. That being said, we will be

putting the list of nominees on the website and a motion will be made at the AGM to approve the slate of nominations. I am looking forward to working with both new and familiar faces as we step into this next year (see appendix F for slate of nominations).

Most importantly, I am hopeful that we can all work together as we strive to maintain our services, strengthen our national voice, and collaborate together as TESL professionals.

Respectfully submitted,

Paula Kristmanson Acting President Appendix A: Journal Report-Farahnaz Faez and Antonella Valeo- Co-Editors of the TESL Canada Journal

Appendix B: List of Currently Recognized Teacher Training Programs

Institution	Program	Level
Alberta		
Bow Valley College	ACE TESOL Certificate	Std 1
Global Village Calgary	CELTA Program	Std 1
University of Calgary Continuing Education	TESL Certificate Program Level 1-Online	Std 1
University of Calgary Continuing Education	TESL Certificate Program Level 2-Online	Std 2
Edmonton Mennonite Centre for Newcomers	ACE TESOL Certificate Program	Std 1
<u>University of Alberta, TESL</u> <u>Diploma Program</u>	TESL Diploma Program	Std 2
NorQuest College	TESL Certificate Program	Std 1 Interim
Vanguard College	TESOL Certificate Program	Std 1
British Columbia		
University of the Fraser Valley- Abbotsford Campus	TESL Certificate Program	Std 2
Burnaby Board of Education	TESOL Certificate	Std 1
Selkirk - Castlegar Campus-	TESOL Advanced Diploma	Std 2
Thompson Rivers University	TESL Certificate Program	Std 1
College of the Rockies	Online Peak TESOL Certificate	Std 1
College of the Rockies	Peak TESOL Certificate	Std 1
Trinity Western University	TESOL Certificate Program	Std 2
D&H College	TESOL 300 Diploma	Std 2 Interim
Douglas College	TESL Certificate Program	Std 2
Global Village Vancouver	CELTA	Std 1
Greystone College of Business and Technology	TESL 130 Certificate	Std 1
Greystone College of Business and Technology	TESOL Program	Std 2
Greystone College of Business and Technology	CELTA	Std 1 Interim
ILAC International College - Vancouver	TESOL Diploma	Std 1
International Career College	CELTA	Std 1
International Career College	TESL Program	Std 1
International Career College	Delta Program	Std 2 Interim
ISS of BC Language College	TESOL Diploma Program	Std 1

Vancouver International	TESOL Advanced Program	Std 1
College - Career Campus	TESOL Advanced Hogram	Stu 1
Vancouver International	TESOL Advanced Online	Std 1 Interim
College - Career Campus	Program	
Upper Career College of	TESL Certificate Program	Std 1
Business and Tech, BC	1252 Commonio 110gram	504 1
Vancouver Community College	TESOL Certificate	Std 1
Vancouver Community College		Std 2
Vancouver Career College	TESL Diploma	Std 2
Inlingua Victoria	TESL Teacher Training	Std 1
ining ua (100011a	Program	504 1
Sprott Shaw College	TESOL Advanced	Std2
Sprott Shaw College	TESOL Advanced On-lin	Std2
Manitoba		
Assiniboine Community	Ace TESOL Certificate	Std 1
College		
Providence University College	TESOL Certificate	Std 1
& Seminary		
Providence University College	Graduate Certificate of TESOL	Std 1
& Seminary		
Providence University College	MA TESOL	Std 3
& Seminary		
Providence University College	MA TTESOL	Std 3
& Seminary		
University of Manitoba	TESL 1 Certifciate	Std 1
University of Manitoba	TESL 2 Certificate	Std 2
University of Manitoba	CTESL	Std 1
University of Winnipeg	ESL Teacher Certificate	Std 1
	Program	
University of Winnipeg	ESL Teacher Certificate Online	Std 1
	Program	
New Brunswick		
University of New Brunswick	CTESL Program	Std 1
Crandall University	TESL Certificate Program	Std 1
Nova Scotia	J	
Acadia University	ACADIA ONLINE TESOL CERTIFICATE	Std 1
Acadia University	TESOL Certificate Program	Std 1
East Coast School of	ACE TESOL Certificate	Std 1
Languages		
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Ontario		
Conestoga College	TEFL Certificate Program Part 1	Std 1
Conestoga College	TESL Certificate Program	Std 2
London Language Institute	Ace TESOL Certificate	Std 1
London Language Institute	ACE TESOL Diploma Level Two	Std 2
Canadian College of Educators	TESL Diploma Program	Std 2
Canadian College of Educators	Distance Certificate in TESOL	Std 1
Peel District School Board	Ace TESOL Certificate	Std1
Algonquin College Language Institute	Certificate in TEFL/TESL Program	Std 2
Lakehead University	TESL Non-Credit Certificate Program	Std 1
Canada College of Education Toronto	Distance 120 TESL Program	Std 1
CCLCS	TESL/TEFL Program Part 1	Std 1
CCLCS	TESL/ TEFL Program Part 1&2	Std 2
Centennial College- School of Continuing Education	Certificate of Achievement in TESL- Part1	Std 1
OnTESOL - Coventry House International	Online 120-Hour Advanced TESOL	Std1
OnTESOL - Coventry House International	Online 250-hour TESOL Diploma	Std 2
Coventry House International	Trinity Certificate TESOL/ Standard TESOL Certificate	Std 1
Greystone College (ILSC Toronto)	CELTA	Std 1
Greystone College (ILSC Toronto)	TESOL 360 Diploma	Std 2
Hansa College Canada	TESL Teacher Training Program	Std 1
Humber College Institute of Tech. & Advanced Learning	TESL Postgraduate Certificate Program	Std 2
Humber College Institute of Technology & Advanced Learning	TESOL Certificate Program	Std 1
LSC Language Studies Canada	CELTA	Std 1
Northern Lights Training College	International TESL Diploma Program	Std 1
Oxford College of Arts, Business and Technology	TESL Diploma	Std 2 Interim
Seneca College ELI		
	TESL 1 Program	Std 1

Seneca College Faculty of Continuing Education	Part Time TESL Certificate	Std 2
Sol Group of Career Colleges (Formerly International House Sol Group of Schools)	CELTA	Std 1
Sheridan College	TESOL Plus	Std 2 Interim
University of Toronto, Prof. & Int. Progs	TESL Certificate Program	Std 2
Upper Career College of Business and Tech, ON	TESL Certificate	Std 1
ILAC International College- Toronto	ILAC TESOL Program	Std 1
Renison College, University of Waterloo	Ace TESOL Certificate	Std 1
Niagara Catholic District School Board	Ace TESOL Certificate	Std 1
University of Windsor	Ace TESOL Certificate	Std 1
Prince Edward Island		
Study Abroad Canada	Certificate in TESL Program	Std 1
Quebec		
Champlain Regional College Saint-Lambert	TESL Certificate	Std 1 Interim
ILSC - Montreal	CELTA	Std 1
Saskatchewan		
Briercrest College & Seminary	B.A. in Applied Linguistics: TESOL (After DEGREE) Program	Std 2
Briercrest College & Seminary	B.A. in Applied Linguistics: TESOL Program	Std 2
University of Saskatchewan	Extended CERTESL Program	Std 2
University of Saskatchewan - Centre for Continuing and Distance Education	Online CERTESL Program	Std 1

Appendix C: Statistics on Teacher Certification

PLAR:

In 2016-17, our Adjudicator completed 30 PLAR files. Of these, 29 were approved. TESL Training was done in the following countries:

- Canada 11 (at programs that have not sought TESL Canada recognition)
- Australia 9
- UK 6
- Greece 1
- Costa Rica 1
- Egypt 1
- Japan 1
- India 2
- US 2
- Hong Kong 2

REGULAR TEACHER CERTIFICATION

Over 60 regular certifications have been processed since November 2017. Most of these have been since Certification was officially reactivated in February 2018:

- ON 20
- BC 15
- AB 12
- SK 8
- NS 3
- MB 2
- PEI 2
- Int'l 2

Appendix D: Financial Report- Brian Courtney Treasurer

TESL Canada Federation

2017 Financial Report

Prepared by Brian Courtney (Treasurer)

Review of the Previous Year



2017 was a difficult year financially for TESL Canada. This continued the trend of operating deficits from the previous years.

Key points:

- For the financial year 2017, TESL Canada had total income of \$302,941.55 and expenses of \$421,576.49 resulting in a net loss of \$118,634.94.
- The largest sources of income continue to be membership fees (\$52,314.34), professional certification fees (\$24,860.99), and teacher training program accreditation fees (\$28,128.40).
- The largest expenses were related to salaries (\$131,907.80) and office rent (\$23,732.80).
- TESL Canada hosted a well-received conference in Niagara Falls. Unfortunately, it was not a financial success and income generated for TESL Canada was significantly lower than expected.
 - Conference income was \$187,433.03 while conference expenses totaled \$162,507.99. These numbers do not account for the time and effort allocated to conference business by the office staff.
- In order to eliminate expenses, the decision was made to close the head office in Ottawa. This helped stabilize TESL Canada's finances by eliminating the two largest budget expenses.
- All financial liabilities related to the closing of the office in Ottawa (i.e. rent, salaries, payroll remittances, etc.) have been cleared.
- Financial management of the TESL Canada Journal has been transferred to Western University. The SSHRC grant has been transferred to the university and grant funds received by TESL Canada at the beginning of 2018 have been forwarded to them.

Moving Forward

The incoming Treasurer and the rest of the board will need to continue to work hard to ensure TESL Canada's financial health. The following are some areas where I feel TESL Canada needs continued focus.

• I have been working with TESL Canada's bookkeeper to streamline our banking processes to reduce the strain on future volunteer board members. This process should continue under the new Treasurer.

¹ Detailed spreadsheets of revenues and expenses will be availabe at AGM.

- TESL Canada must ensure that the fees for all services (i.e. professional certification and teacher training program accreditation) be high enough to make the programs financially neutral.
- The TESL Canada Education Fund banking has typically been done by staff in the head office, but was passed to the Treasurer when the office closed. The administration of the TCEF should be taken over by the TESL Canada Secretary as outlined in our bylaws. TESL Canada has also absorbed the costs related to government filings and administration of the fund in previous years. As a separate entity, the TCEF should assume these costs directly.
- Without a head office, TESL Canada's operations will rely heavily on volunteer board and committee members. We need good people to offer their time to help serve their fellow teachers. Without volunteers who are willing to give their time, TESL Canada will face some risk.

Thank You

As this is my last report as Treasurer of TESL Canada, I would like to acknowledge everyone who has helped me during my three terms as Treasurer. I appreciate all of the hard work that the volunteer board members do on behalf of their colleagues across Canada. In particular, I would like to thank Ron Thomson, Judy Sillito, and Paula Kristmanson for their leadership and guidance over the past three years.

- Brian

Appendix E: Provincial Reports

TESL SASK REPORT- Liliana M Dominguez

TESL SASK/SK TEAL 2018 Conference "Methodology in Action" was held at the Double Tree hotel in Regina on April 20th and 21st, 2018. Attendees had an opportunity to share ideas on practical strategies and resources that enhanced their teaching and classroom dynamics.

Keynote speakers were Vesna Nikolic, Umit Boz, Belinda C. Daniels, and Randy Morin who inspired us to excel at what we do. We also held workshops addressing the needs and interests of K-12 and EAL practitioners.

During the year, TESL SASK Accreditation Committee has worked very hard to improve various aspects of the accreditation process. The changes that have been made were intended to provide an additional standard that will meet the needs of teacher assistants and other similar professionals as well as a clearer.

Connection to the accreditation standards of TESL Canada

TESL SASK would like to congratulate Ms. Shannon Storey, 2018 Lifetime Award recipient.

TESL SASK held its Annual General Meeting on Saturday April 21st, 2018.

The elected new members are:

Chair- Darren Gordon

Board Members

- Katie Durham
- Natalya Filippova
- Terheem Zafar
- Myrina Rutten-James
- Selinda England
- Liliana Dominguez
- Marco Milani
- Ricardo Arisnaberreta
- Executive Assistant: Lisa Mohart

TESL NB Report- Kathy Whynot

- TESLNB is a small, but mighty, completely volunteer-based organization serving the English language teaching and leadership community in New Brunswick.
- We currently have 9 active Board members, covering the roles of President (Shawna Rogers), Co-President (Corey Harvey- incoming), Past President (Paula Kristmanson), Treasurer (Natalia Ribeiro), Secretary (Corey Harvey; Darlene Whitehouse-incoming), Social Media/PR (Chantal LaFargue and Kathy Whynot (also TESL Canada rep)), and members at large (Shauna Carey; Colleen Meagher (also TESOL rep)).
- We currently have 40 active members. I believe we had 34 last year.
- Our President remains the same next year (Shawna Rogers), but will be becoming co-President with Corey Harvey.
- Two of our members are active TESL Canada Board Members.
- We have created a website to serve our members and the community, with regularly updated job postings, newsletters and other news.
- We have a very active Twitter account. We also have a Facebook page. We recently ran a campaign called #myteslnb to garner more attention and hopefully more members.
- Members of TESLNB attended several national and international conferences this year, often with bursary support from our organization: TESOL International in Chicago and TESL Nova Scotia's spring 2018 conference among them, at which several of our members presented.
- TESLNB is looking forward to hosting a Fall 2019 conference with TESL Nova Scotia.
- Many members of TESLNB are actively involved in helping to plan CASLT's Languages without Borders 2019, hosted in Fredericton.

TESL NS Report- Darlene MacInnis, TESL Canada Rep

- TESL Nova Scotia 2017- 2018 membership is 150. Our membership consists of LINC and LML, English for Academic Purposes and private language school instructors. We continue to reach out to all ESL/ EAL professionals in Nova Scotia
- David Packer, Director of ESL Programs, Dalhousie University was voted in as TESLNS
 President during our Fall 2017 AGM. Chris Klatecki, Instructor, Acadia University was
 voted in as Vice President.

- February 2018, TESLNS Board voted to support TESL Canada by signing a 6 month interim MOU. We are open to continuing the dialogue with TESL Canada and other provincial affiliates and are willing to be involved in ongoing conversations.
- We offer two conferences each year and we had excellent attendance and a lot of positive feedback from attendees and presenters. TESL NS Fall conference was held November 3 and 4, 2017 at Dalhousie University. It was very well attended and feedback was positive. Dr. Shelley Taylor, Associate Professor Faculty of Education, Western University presented on, "Plurilingualism and Expanding Learning Spaces. Special thanks to TESLNS secretary Sandra Powell for applying for a TESOL educational grant to allow us to bring Dr. Shelley Taylor. Jennifer Foote, Associate Professor, Faculty of Extension, University of Alberta provided a keynote on, "Best Practices on Pronunciation from Classroom to Cyberspace" as well as a training session.
- TESLNS Spring 2018 conference, "From Theory to Practice" was held at Acadia University, Wolfville, Nova Scotia May 12, 2018. Beautiful day, great program and TESLNS was very happy to have TESL colleagues from New Brunswick and Ontario present and network with us. We don't get to this often enough. 97 people attended this conference.
- Eight Immigrant Services Association of Nova Scotia (ISANS) instructors and team leads, who are also TESLNS members, attended and presented at BC TEAL's conference May 2018. Thanks to employers and IRCC for Professional Development support.
- TESLNS is at the preliminary stages of exploring co- hosting a Fall 2019 conference with TESL NB.
- David Packer and other TESL NS board members will attend TESL Canada/TESLCanada AGM and Professional Learning Day June 9, 2018

ATESL Report to TESL Canada

- Submitted by: Celia Logan, ATESL Representative, June 1, 2018
- There are approximately 700 ATESL members across Alberta. The four locals (Edmonton, Central, Calgary and South) are very active meeting several times each semester with a variety of activities both pedagogical and social for their local membership. ATESL's provincial association works hard to serve ATESL membership as a whole. In February 2018, ATESL partnered with NorQuest College to host the federal government's Language Training and Learning Event held in Edmonton for LINC in Manitoba, Saskatchewan and Alberta. ATESL members were active organizers, presenters and participants in this event. In October 2017, ATESL's annual conference, entitled 'Expanding Possibilities: Diversity and Innovation' took place in Calgary and was a success with participation from across the province and from BC. There was an exciting addition to the conference through the collaboration between BC TEAL and ATESL to showcase technology in the classroom. ATESL itself is embracing technology striving to make professional development

- opportunities available to the entire membership across the province through Zoom meetings and other platforms. ATESL also supports an Educational Technology Special Interest Group run by members.
- ATESL has been in negotiations with TESL Canada regarding the Memorandum of Agreement since January because of a variety of concerns and issues that we feel haven't been clearly enough addressed in order to sign an MoA or pay membership fees on behalf of our membership. The issues of TESL Canada communicating with members in a timely manner, slow service delivery especially for Teacher Certification, the ongoing uncertainty of the Teacher Training Program Recognition and lack of clarity regarding the financial situation of TESL Canada have all contributed to ATESL being reluctant to sign the January to June MoA.
- ATESL is currently seeking input from its membership regarding what the continuing relationship between ATESL and TESL Canada should look like. An online membership feedback event was held on Monday, May 29 with participation from about a dozen ATESL members from across the province. The positive comments touched on the fact that this profession needs a national body to represent it, and that both teacher training programs and teacher certification are necessary services. Negative comments pointed out the long history of difficult and slow communication experienced with TESL Canada, the fact that the TESL Canada organization appears to be very fragile having nearly collapsed in October 2017, and the lack of a national conference to draw members together. The process of seeking input regarding TESL Canada will continue with a survey sent out to ATESL members in June and, finally, a vote put to the members at the ATESL AGM in October 2018. At that point a decision will be made regarding the direction ATESL will take in its relationship with TESL Canada.

Appendix F: TCEF Report (June 1, 2018)

The TESL Canadian Educational Foundation (TCEF) had its Annual General Meeting (AGM) held online on June 21, 2017. The meeting was organized by TESL Canada Head Office, led by Paula Kristmanson, and participated by the board members. The 2017-2018 account balance has remained stable, which is currently \$12,477.96. No new expenses were incurred over the year. Fund raising was affected due to the cancellation of the TESL Canada annual conference, and the conference-related bursaries were not distributed as well. The TCEF is a registered charity in BC and follows the Registered Charities Act of BC.

Shahid Abrar-ul-Hassan Secretary, TESL Canada Federation (2017-2018) Chair, TESL Canadian Educational Foundation (2017-2018)

Appendix G: SLNN Committee Report – Elsie Johnson June 2017-June 2018

- The committee met through conference call meetings a few times during this past year. The main topic of discussion was to identify concerns and challenges for LINC teachers and how to better serve them.
- The committee chair along with many members various communities, provided suggestions/revisions through Google Drive of the draft revised Discover Canada Citizenship guidebook.
- This month the committee chair will participate in the NLAB meeting in Ottawa. The Acting President attended the NLAB meeting in Ottawa in December.

Appendix H: Slate of Nominations for 2018-19 Board – Judy Sillito

TESL Canada Board of Directors - Nominations for June 2018

Executive Officers

President - Paula Kristmanson (New Brunswick)

Vice President: Nominees: TBA

Past-President - Judy Sillito (Alberta)

Treasurer - Nominees: Tony Caldwell (Nova Scotia)

Secretary - Nominees: Caroline Payant (Quebec)

Elected Committee Chairs

Professional Development - Nominees: Yalda Ahmadvand (British Columbia)

Standards Chair - Dmitri Priven (Ontario)

Settlement Language National Network - Elsie Johnson (Alberta)

TESL Canada Journal - TBA (Journal Editors- Farahnez Faez and Antonella Valeo)

Research and Outreach: Celia Logan (Alberta)

Member at Large: Scott Poole (Manitoba)

Elected Provincial/Territorial

TESL Saskatchewan Liliana Dominguez

TESL New Brunswick Kathy Whynot

TESL Nova Scotia Darlene MacInnis

TESL Newfoundland/Labrador Dr. Xuemei Li